

ଓଡ଼ିଶା

UTKAL CHEMISTS & DRUGGISTS ASSOCIATION

Regd. No. - 23869/83 of 2016/2017

ISSUED AGAINST REGD. NO. - 5148/254

OF 1967 OF REGISTRAR OF SOCIETIES, ORISSA



MEMORANDUM & ARTICLES
OF
ASSOCIATION

w.e.f 13.6.2019

REGISTERD OFFICE :

PRABIR CHEMISTS BHAWAN
PLOT - 1, UNIT-4, BHOUMANAGAR,
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UTKAL CHEMISTS & DRUGGISTS ASSOCIATION

Regd. No./23869/83 of 2016/2017 Issued against

Regd. No. 5148/254 of 1967-1968 of

Registrar of Society, Orissa

MEMORANDUM & ARTICLES OF ASSOCIATION

With effect from ' 13th June 2019

1 NAME OF THE ASSOCIATION:

Utkal chemists & Druggists Association

2 REGISTERED OFFICE:

a *Prabir Chemists Bhaban, Plot No.1, Bhoumanagar, Unit-IV, Bhubaneswar-751 001 (Odisha)*

b The General Secretary can hold the operating-office at any place with the consent of the Executive Committee.

JURISDICTION OF THE ASSOCIATION:

The entire State of Odisha

AIMS AND OBJECTS:

a To organise all the Pharmaceutical traders for the benefits of trade and traders.

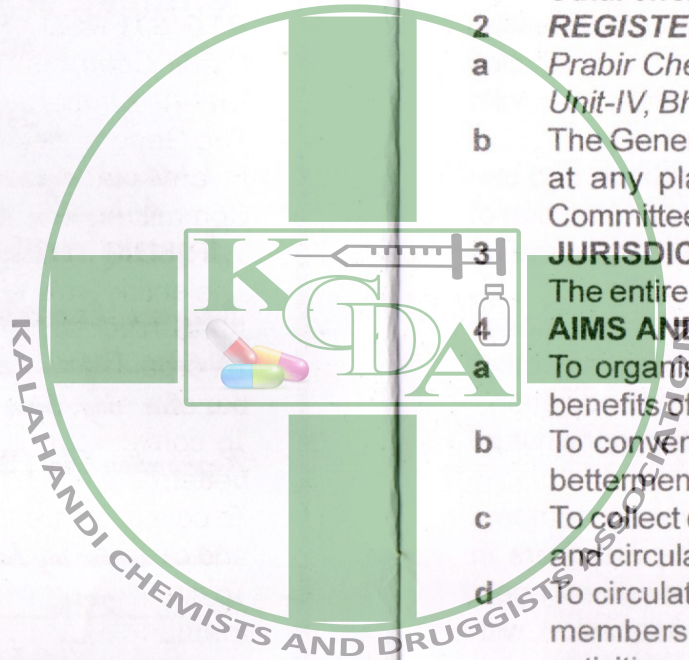
b To convene the general and local meetings for the betterment of the Association and trade.

c To collect different statistics of Pharmaceutical trade and circulate to all the members.

d To circulate the related Drugs Act and Rules to their members from time to time and all other allied activities.

e To keep co-ordination with the Drugs Control Department, Health Directorate and all the concerned Department of State Government, Central Government etc.

f To establish District Associations in all the Districts of Odisha and such Association shall be responsible and regarded as an affiliated unit of the State Association.



- g To upload & update web site, edit, print and publish periodicals, ordinances, notifications, orders and other literature concerned with trade for the proper knowledge of the members time to time.
- h To nominate delegates from the Association to Government Organizations, Chamber of Commerce and all other business organisations in the State and Country as and when required.
- i To construct buildings, necessary for the Association and take lease or give rent, can purchase vehicles and other articles etc for the Association work with the approval of the E.C.
- j To take lease of land/building or purchase and can collect loans from own resources for construction of building or any other essential work of the Association with the approval of E.C.
- k To alter, extend or abridge in any other purposes mentioned in the memorandum or accept any other purposes as may be deemed fit by the Association.
- l To seek legal remedy of any problem of general nature faced by any or many members.
- m To settle Disputes or controversies among members of the Association and to assist the members in settling disputes or controversies arising amongst members of the inter/intra Districts Association, with manufacturers and to represent for member's disputes before the authority, to take necessary steps to safeguard the interest of the public in all possible ways particularly against misbranded, substandard or spurious drugs and medicines or help in undertaking legal action in such matter individually or in co-operation with others. No member should directly take the shelter of law or any authority. In this matter

grievance of the member (s) should be dealt with first from district association and then state association.

- n To conduct meetings, seminars and conferences for the benefit of the members.
 - o To establish institutions like pharmacy college or allied institutions for the benefit for the members and public as well.
 - p To carry out relief works at the time of natural calamities and to conduct free medical camps for the benefit of public.
 - q To conduct time to time workshops for better knowledge regarding up-to-date development of the medicines, sales, purchases and preservation etc.
 - r To accept Voluntary donations from the institutions and bonafide persons only, to form "Chemist Welfare Fund" and the same will be under the direct control of E.C.
- RULES AND REGULATIONS OF ASSOCIATION:**
Utkal Chemists and Druggists Association established with the aims and objects, stated.
- a There will be only one category of membership i.e. Life member of UCDA. The right of membership is reserved by the Executive Committee of UCDA on the recommendation of the District Association.
 - b All the wholesalers and retailers who have obtained Drugs licenses and are active in Pharmaceutical trade/business can be a member paying the prescribed fees as fixed by the E.C. time to time. One firm can be represented only by it's Proprietor / Partner/ Director as mentioned in the drug license. Any change in the constitution of the exsting member firm has to be intimated to the District Association and subsequently to the State Association. The new incumbent member will be treated as per 18(b).

d All the members shall abide by the rules, regulations & resolutions passed by the E.C. time to time, sincerely. If any member has any gumble in the process of functioning of the association or any dispute arises between members regarding trade, then he/she has to file a written complaint in this regard before the proper forum of the association. He/She will be given sufficient scope to present his/her grievance before delivering final judgement in this regard. If he/she is not satisfied with the decission of association, then can go to any court of law or authority for due justice. Any deviation thereof will attract necessary disciplinary proceedings.

e All the district associations will be directly under administrative control of U.C.D.A.

f All the wholesaler or retailer who has obtained Drug License shall apply to their concerned affiliated District Association in a prescribed format for Membership along with the prescribed membership fees as decided from time to time. All the members have to submit their membership profile to their respective district association, and they should continue to do so as and when require by the district association. Any supression of information / facts or submission of wrong information will be treated as disqualification if reported or observed.

g The State of Odisha will be divided into four Zones namely Eastern, Western, Northern & Southern Zones.
THE AFFILIATED DISTRICT INCLUDED IN DIFFERENT ZONES ARE:-

- 1 Eastern Zone:- Cuttack, Kendrapara, Jagatsinghpur, Puri, Khurda, Nayagarh
- 2 Western Zone:- Sundargarh, Dhenkanal, Angul,

Sambalpur, Jharsuguda, Baragarh, Balangir, Sonepur, Deogarh

3 Northern Zone:- Balasore. Bhadrak, Keonjhar, Mayurbhanj, Jajpur.

4 Southern Zone:- Ganjam, Gajapati, Kandhamal, Boudh, Koraput, Malkangiri, Nabrangpur, Rayagada, Kalahandi, Nuapada

6 **Disqualification of a Member :**

a If the action and the activities are against the interest of the association and, if so, the Association feels continuance of his/their membership may cause problems for the Association. If the member has initiated legal litigations without following proper procedures there by disrupting the functioning of the Association.

b Any member who retires from this trade, or is not actively associated with the trade , or his Drug license has been cancelled or he does not provide his profile as desired by the association (District/State) from time to time automatically ceases to be a member of the Association. Any member who does not fulfill the aims & objectives of the UCDA , as prescribed in the constitution also ceases to be a member . Any member who furnishes wrong information or has furnished false information in the past is also liable to lose his primary membership . Any member who is convicted by a court in a criminal case will lose his membership.

c Any member who will not maintain decorum at the time of E.C. or General Body Meeting, he will be warned by the Chair Person, Inspite of the warning, if he fails to honour the Chair Person's advice, will be forbidden to take part in the same meeting or may be

suspended from the membership for a certain period as considered by the E.C.

d If, it shall appear to the E.C. that any member willfully violates the rules of the association by his guilty conduct/being convicted in criminal cases, likely to cause embarrassment to the association, the E.C. shall call upon him for an explanation and failing a satisfactory reply E.C. has the power to suspend as a member of the association. The E.C. shall there upon or convene an extra ordinary E.C. meeting to determine whether the suspension shall continue or not, and if so for what period, or whether the member shall be expelled from the Association. The member has to be given sufficient scope of being heard by the extraordinary E.C. In case he does not appear before the extraordinary E.C. personally or the extraordinary E.C. is not convinced by the explanation given, a majority 3/4th of E.C. (Present) can recommend for suspension.

7 RESPONSIBILITY OF MEMBERS:

To extend whole hearted cooperation to all the programmes of the Association and to give proper regard to all the directives of the State & the District Associations.

8 MANAGEMENT:

- a** For smooth management of the Association there shall be one Executive Committee consisting appropriate number of members.
- b** The members for the Executive Committee shall be nominated by the District Association duly elected / selected / nominated as per their recommendations.
- c** For the administrative activities of the Association there shall be:

- 1 One President
- 2 One Working President
- 3 Four Vice-Presidents each from one zone
- 4 One General Secretary
- 5 Five Joint Secretaries, each from four zone and one from Registered Office.
- 6 One Treasurer will be nominated by the General Secretary in consultation with the President.
- 7 Internal Auditor should be from the other districts where the President, General Secretary & the Treasurer does not belong.
- 8 One Organising Secretary to be nominated by the General Secretary in consultation with the President to help the General Secretary in all organisational matter.
- 9 One P.R.O. (Public Relation Officer) will be nominated by the General Secretary in consultation with the President to look after the Public Relation affairs of the Association. He should belong to the place of registered office.

d The President and General Secretary shall be elected/ selected among the Executive Committee members directly.

The Executive Committee shall function for the period of three years from the date of its formation.

f The immediate past President and General Secretary will be the special invitee in the new E.C. if not nominated by the respective District Association as an E.C. member to UCDA.

g A Special Invitee member to the E.C. neither cannot be a office bearer nor have the voting right in any occassion.

9 RESPONSIBILITY OF THE PRESIDENT:

- a President will preside over all the meetings of the Association.
- b Will remain as an Ex-officio member in all Sub-Committees.
- c Shall cast his vote in case the house is equally divided on any matter.
- d Shall sign all agreements on behalf of the Association along with the General Secretary.
- e The President shall reply to all the letters received by him taking the views of General Secretary.
- f Shall give his opinion whenever he is consulted by the General Secretary on any matter.
- g Shall submit his resignation to the Working President if he intends to resign. In case of vacancy arises on account of demise / impeachment / resignation of the President the Working President will discharge the functions of the President until the post of the President is elected. The election for the post of President for the rest of the term will be completed in a E.C. Meeting within 60 days. No Special AGM required for mid-term elections.

RESPONSIBILITY OF THE WORKING PRESIDENT:

In the absence of the President the Working President will discharge all the responsibility as assigned to the President.

10 RESPONSIBILITY OF THE VICE-PRESIDENT:

- a In the absence of the President one Vice-President can perform function of the President.
- b The Vice President (s) will send their report to UCDA regarding the activities of the District Associations

under their jurisdiction or any specially entrusted district by the President & General Secretary.

- c Whenever he intends to resign from his post he shall submit his resignation to the President or in absence, to the other Vice-President. It shall be considered in the subsequent E.C. meeting.

11 RESPONSIBILITY OF THE GENERAL SECRETARY:

- a The General Secretary will be responsible for all the official works, income and expenditures as per the norms fixed by the E.C.
- b Will be the Editor of the magazine published by the Association.
- c To keep necessary co-ordination with Government, A.I.O.C.D. and all other concerned organisations and agencies.
- d General Secretary will be the convenor of all the sub committees & to remain as an Ex-officio member.
- e Can call the General Body meeting & E.C. meeting in consultation with the president.
- f Shall record the proceedings of all the meetings.
- g Shall sign all the papers on behalf of the Associations.
- h Shall comply with all legal formalities of the Associations.
- i Shall maintain all records and registers as necessary for the Association.
- j Shall take necessary steps for implementation of the resolutions of the E.C.
- k Shall pass all the vouchers of the Association.
- l Shall appoint such employees for the Association work in consultation with the President
- m Shall present a detail list of assets of the Association (Movable /Immovable) to E.C. and A.G.M.

- n Shall not sale or lease or hire or Mortgage out any assets of the Association without confirmation of the E.C.
- o Shall submit his resignation to the President if he intends to resign. In case of vacancy arises on account of demise / impeachment / Resignation of the General Secretary one of the Joint-Secretary nominated by the E.C. will discharge the functions of the General Secretary, until the post of the General Secretary is elected. The election for the post of General Secretary for the rest of the term will be completed in a E.C. Meeting within 60 days. No Special AGM is required for mid-term elections.

12 RESPONSIBILITY OF THE TREASURER:

- a Shall be the custodian of all financial documents and other documents as the Association may possess but all such documents should be kept at the Reg. Office of the Association and with the knowledge of the General Secretary/President.
- b Shall receive all sums of money on behalf of the Association and shall deposit the same in a Scheduled bank as approved by the Executive Committee.
- c Shall not keep more than Rs. 50,000/- as imprested cash.
- d Shall maintain up-to-date cash books and other books of Accounts and shall present the Annual Audit Report in the Annual General Meeting
- e In case of the Resignation of the Treasurer, new Treasurer to be nominated in the next E.C. Meeting.

13 RESPONSIBILITY OF THE ORGANIZING SECRETARY:

- a The Organizing Secretary will help General Secretary in organizational activities.

- b *Shall visit the district (s) as & when required / directed / advised for organizational activities by the General Secretary.*
- c Shall submit his resignation to the President if he intends to resign.

14 RESPONSIBILITY OF THE JOINT SECRETARY:

- a For smooth management of association work, Four Joint Secretaries from four different zones of UCDA, one Joint Secretary to be nominated from the place of the registered office to assist the General Secretary for official work at Regd. Office.
- b The Four Joint Secretaries will look after the organisational activities of their concerned Zones & submit their report to the association.

Shall submit his resignation, to the President if he intends to resign, which will be accepted in the next E.C.

15 RESPONSIBILITY OF THE INTERNAL AUDITOR:

- a For smooth financial management of the accounts of the association, the Internal Auditor will cross check the Vouchers & Cash Book at regular interval. Will submit his report to the Office Bearers.
- b Shall submit his resignation to the President if he intends to resign.

16 RESPONSIBILITY OF THE P R O:-

- a For smooth management of association work, Public Relation Officer of UCDA will perform his responsibility as entrusted by the E.C.
- b The PRO will work for a better relation between the association & electronic/printing media of the state as well as in the entire country. He will try to build a good social image of the association in the mind of the public.

- c Shall submit his resignation to the President if he intends to resign.
- 17 ELECTION: Eligibility of a candidate to be an E.C. Member**
- a The person must be the Proprietor/Partner or Director as defined in article(5) clause (C) and the same has to be clearly defined and mentioned in the Drugs License . Under no circumstances should an individual call himself Owner , Prop. ,Partner or Director of a Firm/Shop if his or her name is not mentioned on the Drugs License . The License should be valid and active .
- b One person with valid Drug License should be an ordinary member for one full term in the District Association before becoming a E.C. member of the District Association.
- c One person must be a District E.C. member for one full term before election/selection to the post of President or Hony: Secretary of the District association or to the E.C. of U.C.D.A..
- d After becoming the E.C. of U.C.D.A. and completing one full term as an E.C. member and there after discharging duties as a responsible member, the person will be eligible for the post of Office Bearers of the U.C.D.A.
- e The ratio for the E.C. Member to the U.C.D.A is 75:1 from District to the State.
- f The A.G.M. of the District Associations must be completed before 60 days of the Election A.G.M. of U.C.D.A
- g In case of the District Association where the membership strength is below 75, the President and

- the Hony: Secretary of the District association will be the E.C. Member of the U.C.D.A.
- h The list of names submitted by District Association for E.C. members to U.C.D.A at the time of Election A.G.M. will be binding for three years/one full term. However for any reason the District decides to recall anyone of the E.C. member can do so by submitting a resolution duly approved in the respective District E.C.
- i **U.C.D.A. E.C. TO A.I.O.C.D. E.C.**
Maintaining the above mentioned criteria, the desirous member must have completed two full term in the State Executive Committee and exhibited talent for the eligibility.
- 18 DISTRICT ASSOCIATION ELECTION:**
- a All the Districts are integral part of U.C.D.A. If it is observed that election clauses of any District bye-law is not at par with the state, those Districts would be advised to bring necessary amendments. The Districts, having no separate bye-law, are advised to get themselves registered as per the guidelines of U.C.D.A. District elections have to be conducted as per the norms of the UCDA Constitution as defined in memorandum of articles.
- b Districts association will make their zones as per Police Station jurisdiction. The E.C. members from the respective zone to the District E.C. will be Elected/ Nominated by the life members of U.C.D.A. only from those respective Zones. In case the life member strength of a zone is less than their district E.C. member ratio, then the said zone will be clubbed with the nearest zone to match the membership ratio.
- c **District Executive Committee Member Ratio:**
UCDA Life Member Strength Below
200 - 10 : 1

UCDA Life Member Strength Between
201 to 500 - 20 : 1

UCDA Life Member Strength Between
501 to 1000 - 30:1

UCDA Life Member Strength Between
1001 to 1500 - 40:1

UCDA Life Member Strength above
1501 - 50 : 1

d The election or nomination of the above E.C. members from the Respective Zones will be held under the direct supervision of the District Association.

e The District Election notice will be served to all the members before 30 days of the Election AGM. The Elected/Nominated District E.C. members will meet on the day of the Election A.G.M. and will elect/nominate the President and Secretary of the District Association, the proceedings of which will be conducted under the direct supervision of UCDA Observer.

f The Secretary of the district may also nominate some special invitees to the District E.C. in consultation with the President.

g **Office Bearers of the District Association:**

President 1

Vice-President 1 to 3 (as per the size of the District)

Hony: Secretary 1

Organising Secretary 1

Joint Secretary 1 to 3 (as per the size of the District)

Treasurer 1

Internal Auditor 1

**Chairman, Trade Affairs Committee
P R O (Public Relation Officer)**

h Election is to be held in three years interval. All the District will have to complete fresh election procedure on or before 30th September or before 60 days of the U.C.D.A. AGM whichever is earlier in the election year of the State. Immediately after the completion of the election, all the District Associations shall inform the General Secretary, the name and address of the Office Bearers & UCDA E.C. members nominated to the State Association, duly signed by President and Hony:Secretary with profile in the prescribed format to be sent to the UCDA office within 15 days. If any member has any dissatisfaction in the process or conduct of election, then he/she has to file a written complaint in this regard before the newly formed E.C. of district association within thirty (30) days of the election of district association if he /she is not satisfied with the decision of E.C. of the district association, then he /she can file a petition at UCDA within thirty (30) days. Decision taken in this regard by UCDA is final and binding to all. If he /she is not satisfied with the decision of UCDA then he can go to any court of law or authority for due justice. Any member who will directly approach the courts, without placing the same before the District EC and the State EC, will attract disciplinary action. The aggrieved member has to give adequate time to the District and State EC for the adjudication of his issues. Only after getting a decision from the State Association, he can opt for any alternate methods to redress his problems. Any member who

wil approach court without putting his issues before the District or State EC will be barred from the Association for six years.

19 STATE ASSOCIATION ELECTION

The last but one E.C. meeting (i.e. 11th E.C.) of the continuing term will fix the date and place of the A.G.M. E.C. shall appoint a senior member as returning officer with two deputies as Election Committee from the E.C. (who are not contestants for any post of the Office bearers) to conduct the election. They shall form the procedure to conduct the Election & the same should be approved in the E.C. (i.e. 11th E.C.). The election would be held for two posts only "PRESIDENT, GENERAL SECRETARY". This will be communicated to all Districts and EC members (designate) before 30(thirty) days. The last EC Meeting of the term would be held on the day before the AGM practically, in all purpose this EC meeting is a joint session of present and new EC Members. However at the time of election only the new EC Members of the coming term would take part. After completion of all other agendas, the elction committee would take up election of the office bearers of the ensuing term. The returning officer, with the assistance of the two deputies shall conduct the election by secret ballot and announce the results in closed session of AGM. In the close session. However the outgoing President and General Secretary will conduct the house and complete the agenda. The two newly elected President and General Secretary shall hold discussion to decide to nominate **One Working President Four Vice Presidents**,

Organising Secretary, **Five** Joint Secretaries, Internal Auditor, PRO, Publisher of Utkal Chemists. **The Treasurer name has to be declared by any means by the General Secretary in Consultation with the President, and it has to be done on that day itself. Due to short span of time the name of the VP. Joint Secretary etc can be declared at a later date but within 30 days.** considering their experience, integrity & interest in District Organization. Due to short span of time it is not mandatory for the President and General to declare posts at the A.G.M. This would be declared in the 1st E.C. Meeting within 30 days from the date of A.G.M. After the delcaration of results of the election for two posts, the role of returning officers and the deputies and the old E.C. Ceases to function. Any District which fails to complete their election before the stipulated date fixed by the UCDA E.C., the said District cannot participate in the UCDA election. The function of those district associations executive committee will cease automatically after the UCDA election, However on completion of UCDA election, the new Executive Committee of UCDA will form an Adhoc Committee for the function of those District Associations, for a period of three (03) months. The Adhoc Committee will take necessary steps to complete the Election of the District within a period of three months under the direct supervision of UCDA & keeping respect & regards to the BY-LAW of district association. Expenses occured due to this will be borne by UCDA & it will be re-imbursed from the respective district association after formation of the district association executive committee. Any member not satisfied with the process or conduct of UCDA

election can lodge a complaint to the newly formed E.C. to be redressed in the next meeting within sixty (60) days. If the E.C. fails to satisfy the aggrieved member within the stipulated period then the member can proceed to any court of law. Any member who will approach court without putting his issues before the State or State E.C. will be barred from the Association for six years.

20 RESPONSIBILITY OF THE EXECUTIVE COMMITTEE:

- a Shall fix the principles from time to time. Shall give directives for investment of finance as required.
- b Shall direct to purchase any required articles or dispose of un-required articles.
- c Shall give directives and fix principles for the agreements memorandum of understanding made between companies Government or Non-Government organizations.
- d For better management of the Association shall constitute different sub-committee.
- e Shall meet four times in a year and date to be fixed by the General Secretary in consultation with the president.
- f If any member of E.C. or Office bearer shall remain absent for two consecutive meetings, automatically ceases to be a member of the E.C. In that case concerned district shall nominate/select another member for the remaining period. However in genuine cases leave application may be considered for good and sufficient cause of absence.
- g A member duly elected to E.C. shall enjoy the full term. District Association cannot call him back unless the

member is involved in anti association activities or volunteers to resign.

- h The E.C. shall be solely responsible for the smooth running of the association. The E.C. can override the steps taken by the President/General Secretary with a minimum 2/3rd majority of total members present in the meeting.

21 GENERAL BODY MEETING:

- a Every year General Body Meeting will be held before 30th November in any place of the state in case of any unforeseen incident the A.G.M. can be extended by two months from 30th November with the approval of the E.C.

- b Delegates to the Special AG.M. :-

5% of District members enrolled in U.C.D.A can be the Delegates of the Special A.G.M. the name of Delegates will be selected by the District only. The Special AG.M can amend and renew the constitution. This meeting is called within 30 days notice.

22 QUORUM:

- a For E.C. meeting Quorum 1/3 rd of the existing strength.
- b For General Body meeting Quorum 501.
- c For constitution Amendment 2/3 rd of total E.C. Strength present.
- d For Constitution Amendment 2/3 rd of SPL AG.M. delegates present.

23 BANK ACCOUNT:

- a The Bank A/C should be opened in a reputed scheduled nationalised bank with joint signatories of the President, General Secretary and Treasurer.
- b The A/C will be operated by the Joint Signatures of the Treasurer and General Secretary. In case of

emergency the Account will be operated by the joint signatures of the President and Treasurer with the approval of the office bearers of the U.C.D.A. The signature of the Treasurer is must in any case.

Within 15 days after the election AGM of the district association, the names of newly elected President, Hony: Secretary & Treasurer will be submitted to the concerned bank along with the resolution copy of the election AGM to renew the operation of the bank account of the district association.

24 GENERAL REGULATIONS

- a The E.C. of the Association will be responsible for all sorts of activities of the Association.
- b Publisher of the magazine shall be nominated by President & General Secretary.
- c ***The accounting financial year will be from 1st April to 31st March. or as notified by Govt. of India from time to time.***
- d If for any reason General Secretary fails to call the E.C. meeting within six months and General Body meeting within 15 months in that situation the President can call the meeting.
- e If for any reason either General Secretary or the President fails to call the meeting in that situation more than 50% of E.C. members shall jointly call the meeting.
- f The Annual General Body Meeting of the Association shall be held at any place of the State once in a year.
- g In case of emergency the General Secretary in consultation with the President can call a special E.C. meeting and on approval of the said E.C. a special A.G.M, can be called for.

- h Notice shall be served to the members before 21 days for E.C. meeting and before 30 days for A.G.M.
- i 2/3rd members of E.C. can bring no confidence motion against the office bearers and should be passed by 2/3rd of the members strength in the said E.C. Meeting.
- j Any elected/nominated member can be disqualifies from his post if he remains absent consequently in two E.C meeting without valid reasons.
- k The President and General Secretary will select the names of special invitees.
- l UCDA should allow different grants to the district unit only those who are organised and must affiliated one, as per the norms of UCDA proper utilization certificate should be submitted from time to time to UCDA. Any Special grant to any district has to have prior approval of the E.C.
- m One disciplinary committee to be constituted to protect and safeguard the interest, self respect of the members and the association.
- n The State Association can only use the word "General Secretary" and the District Associations are advised to use the word "Hony: Secretary". The District Secretaries are advised not to use the word "General Secretary" in there district letter heads.
- o The General Secretary of UCDA in Consultation with the President can convene an Office Bearers/Co-Ordination Committee Meeting with seven days notice in an emergency.

DEFINATON OF THE ASSOCIATION:

- 1 ASSOCIATON: Utkal Chemists & Druggists Association, Odisha.
- 2 STATE: State of Odisha
- 3 DISTRICT: Affiliated District Association.
- 4 MEMBER: Life Member of the Association
- 5 PRESIDENT: President of the Association.
- 6 WORKING PRESIDENT : Working President of the Association.
- 7 VICE-PRESIDENT: Vice-President of the Association.
- 8 GENERAL SECRETARY: General Secretary of the Association.
- 9 ORGANIZING SECRETARY: Organizing Secretary of the Association.
- 10 TREASURER: Treasurer of the Association.
- 11 JOINT SECRETARY: Joint Secretary of the Association.
- 12 INTERNAL AUDITOR: Internal Auditor of the Association
- 13 P.R.O. : Public Relation Officer of the Association

